



PAID INTERNSHIP

Manage up to 100 people on a job-site LIKE A BOSS!



Position Summary: This is an *incredibly unique internship* that will offer management experiences from two dynamic and award-winning environmental organizations—[The Tool Library](#) and [Pelion Outdoor Classroom](#). This intern is generally responsible for work station prep, site safety, volunteer happiness, and community building—metaphorically and literally!

At The Tool Library, this intern will: work directly with operations staff and volunteers to manage our community event reservation program, assisting dozens of nonprofits and community groups access hundreds of tools for their events projects, manage and inventory incoming tool donations, assist with weekly data entry and analysis, and provide general in-shop support.

At Pelion, this intern will: co-lead volunteers, students and neighbors most mornings in July and August as they tend vegetable patches, remove invasive species, build a farmstand and other small carpentry structures, co-host tours and day-camp activities, as well as, document statistics and assist with storytelling. Saturday dates will be known at time of hire.

NOTE: beehives (and other wildlife on-site) 80% of time is spent outdoors

Commitment: part-time 20-25 hours per week 1June-30September. Candidates must have flexible availability to accommodate the changing seasons, and availability to work some Saturdays.

Jobsite1: 2626 Main St, Buffalo, NY 14214 **Buffalo Tool Library (1-30June & 1-30Sept)**

Jobsite2: 212 Best St BFLO 14208 **Pelion Outdoor Classroom (1July-31Aug)**

There is some flexibility in these reporting dates TBD upon hiring.

Compensation: \$16-\$17 per hour

Important Skills and Qualifications:

- Desire to develop troubleshooting and trainer skills
- Experience supervising people of various ages or backgrounds
- Confidence directing others on tasks and safety protocols
- Familiarity with social media uploading
- Light-medium duty physical labor
- Patience with middle-aged persons! GENX especially.
- Comfort with bugs and outdoor weather fluctuations
- Must have reliable transportation to job-site

How to apply:

Applicants should send a resume and brief statement of interest **NLT 12JUNE2026** to: info@peliongarden.org

*Candidates selected for an interview will be notified by email for scheduling next steps.