



Arts for Learning WNY – Job Description

Job Title: Teaching Artist - Pottery

Reporting To: Program Team

Status: Non-Exempt. Part - Time, Seasonal Temporary

Location: Arts for Learning Office, located at the Tri-Main Center

Additional hours may be available at schools, libraries, and community centers throughout Western New York.

Company: Arts for Learning WNY (formerly Young Audiences of WNY) is a not-for-profit arts education organization whose mission is to inspire, expand learning, and strengthen the community through engagement with the arts. For 60 years, Arts for Learning has developed and delivered education programs in all artistic disciplines to more than 3 million children and families in the region. The professional Teaching Artists on our team engage young people in creative learning opportunities in all 8 counties of Western New York, including Erie, Niagara, Orleans, Genesee, Wyoming, Allegany, Cattaraugus, and Chautauqua.

Summary: We are seeking a Teaching Artist experienced in pottery to lead programming for the teen workforce development program, ArtWorks. ArtWorks sessions are held Monday - Wednesday from 4:00 - 6:00pm at the Arts for Learning office. The Teaching Artist will lead sessions on Tuesdays and Wednesdays each week for the full duration of the program. The Teaching Artist will work closely with Arts for Learning Program Staff to develop a detailed curriculum for the program, and will communicate with staff regularly to ensure the success of the program. The Teaching Artist will supervise 10 high-school-age apprentices and lead them in instruction on pottery techniques. The program culminates in a Showcase where the apprentices will display selected work from throughout the semester.

Applicant must be available for the majority of ArtWorks sessions for the 2026 - 2027 semester.

ArtWorks runs from October 19th - May 12th. There is no program on the following dates due to holidays and school breaks. November 3, 11, 23-27, December 21- January 1, February 15-19, March 10, and March 26-April 2nd.

The Teaching Artist must be present on Tuesdays and Wednesdays during the semester to lead programming from 4:00 - 6:00pm. This does not include prep and clean-up each day, which will add additional hours before and after the program time and/or additional days each week.

ArtWorks takes place at the Arts for Learning office located in Suite 443 at the Tri-Main Center.

ESSENTIAL DUTIES & RESPONSIBILITIES:

- Work with Arts for Learning staff to develop semester curriculum.
- Operation, loading, and unloading of kiln (Skutt KM-1218) with student work.
- Ability to teach a variety of pottery techniques including hand-building and wheel-throwing.
- Supervision of 10 high-school-age student apprentices.
- Submit supply order requests to the Arts for Learning program staff at least two weeks prior to when supplies are needed.
- Availability to lead programming every Tuesday and Wednesday from 4:00 - 6:00pm during the specified semester time-frame (October 2026 - May 2027), including prep, firing, and clean-up time, which will occur outside of program time.

QUALIFICATION REQUIREMENTS:

- Exceptional skills as a practicing artist.
- Experience teaching high school-aged youth in schools or other settings (examples: community venues, libraries, after-school) preferred.
- Commitment to racial equity, social justice, and inclusion.
- Ability to deliver dynamic and engaging programs and integrate belonging and restorative practices.

- Experience working in a pottery studio:
 - Kiln operation
 - Safety practices
 - Maintenance of materials
 - Handling of student work
- Basic computer and email skills to correspond with Arts for Learning staff. Experience with Google Workspace is preferred.

COMPENSATION & BENEFITS:

- Salary is \$40 per hour, less applicable taxes.
- Time eligible for compensation includes all time spent traveling and preparing for programming, including supply prep and clean-up.
- All employees are eligible to accrue for up to 40 hours of sick time per calendar year.
- All program materials purchased by Arts for Learning.
- Access to professional development sessions from nationally accredited facilitators that are exclusive to our roster and partners.
- Networking opportunities with other teaching artists regionally and nationally through the Young Audiences Network.

PHYSICAL REQUIREMENTS:

- Ability to physically transport any supplies/materials necessary for your workshop without additional assistance. Reasonable accommodations can be provided.

TO APPLY:

- Review the [Priorities and Policies documents here](#).
- Submit your Resume and a Cover Letter via email to employment@artsforlearningwny.org with *Teaching Artist Position* in the subject line.
- Artists selected to move to the next stage will be invited for an interview with Arts for Learning staff on a rolling basis.

Arts for Learning WNY is an equal opportunity employer. We will not discriminate and will take affirmative action measures to ensure against discrimination in employment, recruitment, advertisements for employment, compensation, termination, upgrading, promotions, and other conditions of employment against any employee or job applicant on the bases of race, color, gender, national origin, age, religion, creed, disability, veteran's status, sexual orientation, gender identity or gender expression.