



Master Teaching Artist Request for Proposals (RFP) – Spring 2022

Young Audiences seeks innovative curriculum proposals from teaching artists who wish to participate in the Spring 2022 ArtWorks program. ArtWorks is a multi-disciplinary arts-based job training program for potential young Apprentices ages 14-18 in Western New York. ArtWorks will provide instruction in the arts while helping Youth Apprentices develop workplace skills and gain knowledge in post-secondary options. Through ArtWorks, youth apprentices create art, learn how to work cooperatively, professionally, and responsibly while earning a wage. We envision some collaborative community projects that all teams will be involved in. Selected artists will work with diverse populations of youth apprentices with a broad range of artistic experiences to perform and exhibit works of art, develop community partnerships to provide real-world project experiences, and guide apprentices in the development of a professional portfolio. Curriculum proposals from artists of all disciplines will be considered, including but not limited to: theater, music(all forms) and/or vocal performance, dance, filmmaking, recording arts, video game/web design, visual arts (all forms), architecture/design, culinary arts, and poetry/literary arts.

Artists will be paid \$3,000 for this project which will consist of approximately 120 hours of work. You will be an independent contractor of Young Audiences from February 28, 2022 - May 25, 2022.

A total of TWO teaching artists will be selected. Artists must be available Tuesday and Wednesday from 4:00 - 6:00pm. Additionally, an extra weekday and one weekend day throughout the semester may be required. Program proposals must be effective in a digital setting should regulations change. Prior experience teaching virtually is appreciated. *Proposals must culminate with a final project.*

ArtWorks is made possible by private and public support including support from Buffalo & Erie County Public Library, City of Buffalo and Buffalo City Council Members, Erie County, and Generator Z and Community Foundation for Greater Buffalo & Erie County.

Where and when will ArtWorks take place?

ArtWorks will take place in-person on Mondays, Tuesdays, and Wednesdays during the spring session. Should COVID-19 policies adjust throughout the duration of the program, the MTA will be notified. All programming will take place at the Downtown Central Library in various meeting spaces.

- **Spring 2022 Schedule: February 28, 2022 – May 25, 2022 Monday through Wednesday from 4:00pm-6:00PM.** There will be no artworks during spring recess, April 11-15 .
- **Master Teaching Artist's will only be working directly with Apprentices on their curriculum on Tuesday and Wednesday each week.**

Master Teaching Artists are subject to all employee/Teaching Artist/volunteer policies of Young Audiences of WNY regardless of their status on our roster. MTA's are asked to voluntarily self-disclose if they are vaccinated. If a MTA chooses not to disclose or is unvaccinated they must provide weekly proof of a negative COVID-19 test in order to attend work each week. An overview of the COVID-19 Safety plan will be reviewed as part of the interview process.

ArtWorks Master Teaching Artists may be required to assist in the following aspects of program planning; such as: interviews, registration of Youth Apprentices, orientation, curriculum planning, and program reflection at the end of each session. The ArtWorks program will run for a total of 12 weeks in the Spring culminating with a celebration in May.

What is the role of the Master Teaching Artist?

Master Teaching Artists will be expected to:

1. Participate in collaborative planning and preparation in February (up to 10 hours) with the ArtWorks team.
2. Attend weekly planning meetings with the Youth Service Facilitator and the Artworks Facilitator on Tuesdays from 3:00 pm - 3:30 pm before the start of programming
3. Complete initial proposals, weekly work-plans, and participate in planning sessions to create an arts-based job-training curriculum to reflect the outcomes of the program including: workforce skills, artistic/personal development, and post-secondary preparedness.
4. Create a project that allows apprentices to develop 21st Century skills such as critical thinking, problem solving, time management, and professional communication.
5. Guide apprentices to document work and create professional portfolios and resumes.
6. Conduct and complete assessments, evaluations, and interviews of apprentices.
7. Mentor 10-12 Youth Apprentices, create a supportive environment for collaboration and development of a diverse peer network.
8. Plan and implement a culminating exhibit or performance.
9. Keep apprentices engaged, focused, and productive during the workday, and provide feedback within 2 weeks on performance of each apprentice.

How to apply

Prospective ArtWorks Master Teaching Artists must submit:

1. Current Resume
2. Personal work samples: photos, videos, or other documentation
3. Letter of intent/cover letter
4. Curriculum Proposal & Culminating Event Idea

Please note: In order for Young Audiences to adequately evaluate a teaching artist for consideration, all requested materials and information must be received by the deadline. An interview will be required for finalists. After acceptance, all artists will meet with ArtWorks staff to discuss a program theme, determine logistic and budget needs, and develop appropriate project plans.

**Application materials must be received no later than 4:00 pm on
Thursday, January 20, 2022.**

Return materials to: Olivia Watson (716) 881-0917
olivia@yawny.org Fax: (716) 408-3279

Email:

How curriculum proposals are evaluated:

ArtWorks Master Teaching Artist curriculum proposals are evaluated according to the criteria below, based upon the needs of the program.

Project Qualifications:

- Integration of work-readiness skills and post-secondary preparedness
- Challenging to student's personal and artistic growth
- Clarity, purpose, rigor, innovation, and focus within an arts discipline
- Ability to support and create an impact in the local community
- Reflection of real-world work experiences
- Unity and completeness of application, including a clearly itemized budget
- Creative and innovative Showcase which cumulates all of the apprentices work throughout the Spring

Master Teaching Artist Qualifications:

- Experience and ability to work collaboratively with professional staff, fellow artists and youth Demonstrated work ethic and professionalism to serve as a mentor and role model
- Previous experience teaching and/or working with diverse populations of students ages 16-18
- Professional artistic training, background, and work demonstrated through work samples, photos, or other documentation
- Ability to organize, implement, and successfully complete projects in a learning and work environment

Artist RFP Application – ArtWorks Spring 2022
Due Thursday, January 20, 2022 by 4:00 PM

Artist Information (please print or type clearly)

Name: _____

Address: _____ **City:** _____

State: _____ **Zip Code:** _____ **Phone:** _____

Email: _____

Proposal Information (please print or type clearly)

Curriculum Title: _____ **Artistic Discipline:** _____

Curriculum Summary: (100-150 words)

Curriculum Proposal *Please submit a detailed description of your curriculum that includes the following:*

1. Weekly Learning Goals:

- Proposed lesson plans for each week. (Please include detail)
- How will your project address 21st century workforce skills and support post-secondary preparedness, including how an apprentice may pursue your art discipline or how the skills are transferable to other careers?
- How will students increase artistic skills and knowledge?
- What activities will be used to meet these goals?
- How will you assess whether or not your students have met the goals?
- Can you incorporate current world events into your lesson plan?
- Please include an outline of how your lesson plans and final project may be modified in the event that programming must be led virtually.
- If you have specific location needs for your program please include this in your lesson plan, otherwise all sessions are expected to take place in a meeting space at the Downtown Central Library. Should you need to go off-site for any sessions, that information as well as transportation plans for students should be specified in your outline.

2. Finished products and final presentation:

- How will you guide students to create professional portfolios and resumes?
- How will the finished art products be presented (i.e. exhibit/performance)?
- Please identify a theme you would like to focus on for the final project

Examples : Circle of Life , Coming of age , Empowerment , Injustice, etc.

3. Community partners:

- How will apprentices engage in at least one project with your arts community connections/partners that provides them with real-world work experience?

4. Project Details:

- Attach an itemized budget, including specific links for purchasing required supplies and equipment (\$1,000) for a cohort of ten youth. Include storage and special clean-up needs for your program. Describe and address any safety issues concerning your program. If you need any special equipment such as but not limited to (Speaker , mics , projector , computers , etc) please include it in your budget request, or if you have access to such equipment, please indicate as such.
- If COVID regulations require the program to be virtual at any point during the semester, how will that impact your technology or supply needs? Please outline how that might impact your budget.

5. Youth Management Experience:

- How have you worked with diverse populations of youth, specifically in a small group setting with a broad range of artistic experience? What experience do you have as an employee supervisor?
- How do you handle stressful situations and since this is working with youth, can you take those situations and make them a teachable moment?