

BPC Pandemic Planning Stages

- As we plan for the current state and future state of the BPC, we need to develop flexible scenarios that prepare us to respond to the changing conditions surround COVID-19
- This document is intended to serve as a planning tool, and not an authorization to execute. Decisions about moving from one operating stage to another will be made by vote of the BPC Board of Directors

Stage 1 – Normal BPC Operations

- Staffing:
 - ▶ Normal work schedule for all positions
- Financial:
 - ▶ Budget to be followed as approved by BPC Board
 - ▶ Normal investment, grant, and development income expected
 - ▶ Concert income expected as contracted with the BPO and other partners
- Artistic:
 - ▶ Rehearsal schedule maintained according to season plan
 - ▶ Rehearsal format and location are not restricted

Stage 2 – Reduced BPC Operations

- Staffing:
 - ▶ Altered work schedule for some positions
 - ▶ Normal work schedule for leadership positions
- Financial:
 - ▶ Budget may be reduced and updates may be required
 - ▶ Reduced investment, grant, and development income expected
 - ▶ Concert income may be reduced based on concert schedule
- Artistic:
 - ▶ Rehearsal schedule altered to accommodate reduced season plan
 - ▶ Rehearsal format(s) and location(s) may be restricted to accommodate social distancing or other government guidelines

Stage 3 – Suspended BPC Operations

- Staffing:
 - ▶ Suspended work schedule for some positions
 - ▶ Normal work schedule for leadership positions
- Financial:
 - ▶ Budget to be significantly impacted and revised budget to be approved by BPC Board
 - ▶ Significantly reduced investment, grant, and development income expected
 - ▶ Concert income expected to be eliminated
- Artistic:
 - ▶ Rehearsal schedule significantly impacted
 - ▶ Rehearsal format moved to virtual or cancelled outright

Stage 4 – Full BPC Shutdown

- Staffing:
 - ▶ Suspended work schedule for most positions
 - ▶ Leadership work schedules may be altered
- Financial:
 - ▶ Budget to be significantly impacted and revised budget to be approved by BPC Board. External Accountant assistance may be required.
 - ▶ Significantly reduced investment, grant, and development income expected
 - ▶ Concert income expected to be eliminated
- Artistic:
 - ▶ Rehearsals will be cancelled until returning to Stage 3 or lower