BPC Pandemic Planning Stages

- As we plan for the current state and future state of the BPC, we need to develop flexible scenarios that prepare us to respond to the changing conditions surround COVID-19
- This document is intended to serve as a planning tool, and not an authorization to execute. Decisions about moving from one operating stage to another will be made by vote of the BPC Board of Directors
Stage 1 – Normal BPC Operations

- **Staffing:**
  - Normal work schedule for all positions

- **Financial:**
  - Budget to be followed as approved by BPC Board
  - Normal investment, grant, and development income expected
  - Concert income expected as contracted with the BPO and other partners

- **Artistic:**
  - Rehearsal schedule maintained according to season plan
  - Rehearsal format and location are not restricted
Stage 2 – Reduced BPC Operations

▪ Staffing:
  ▶ Altered work schedule for some positions
  ▶ Normal work schedule for leadership positions

▪ Financial:
  ▶ Budget may be reduced and updates may be required
  ▶ Reduced investment, grant, and development income expected
  ▶ Concert income may be reduced based on concert schedule

▪ Artistic:
  ▶ Rehearsal schedule altered to accommodate reduced season plan
  ▶ Rehearsal format(s) and location(s) may be restricted to accommodate social distancing or other government guidelines
Stage 3 – Suspended BPC Operations

▪ Staffing:
  ▶ Suspended work schedule for some positions
  ▶ Normal work schedule for leadership positions

▪ Financial:
  ▶ Budget to be significantly impacted and revised budget to be approved by BPC Board
  ▶ Significantly reduced investment, grant, and development income expected
  ▶ Concert income expected to be eliminated

▪ Artistic:
  ▶ Rehearsal schedule significantly impacted
  ▶ Rehearsal format moved to virtual or cancelled outright
Stage 4 – Full BPC Shutdown

- **Staffing:**
  - Suspended work schedule for most positions
  - Leadership work schedules may be altered

- **Financial:**
  - Budget to be significantly impacted and revised budget to be approved by BPC Board. External Accountant assistance may be required.
  - Significantly reduced investment, grant, and development income expected
  - Concert income expected to be eliminated

- **Artistic:**
  - Rehearsals will be cancelled until returning to Stage 3 or lower