

## **Buffalo and Erie County Naval and Military Park**

**Position Title:** Youth Encampment Educator  
**Reports to:** Director of Education and Visitor Engagement  
**Type of position:** Part Time, Seasonal

### **Purpose:**

The Buffalo and Erie County Naval and Military Park (Buffalo Naval Park) is seeking seasonal part-time educators to lead educational programming during youth encampments. For ten weekends in the spring and ten weekends in the fall, the Buffalo Naval Park hosts overnight encampments for up to 250 young people.

### **Work Schedule:**

- The fall encampment season starts in early September and runs through the weekend before Thanksgiving. The spring encampment season starts the last weekend in March and runs through the second weekend in June.
- Typical hours for Youth Encampment Educators are:
  - Friday Encampments: 4:00pm-11:00pm (only select Fridays will be scheduled)
  - Saturday Encampments: 3:00pm-11:00pm
- Times and shifts will vary; the Buffalo Naval Park cannot guarantee weekly hours.

### **Responsibilities:**

- Greet encampment guests to the Naval Park and interact with them in a friendly, professional manner throughout the duration of their visit to ensure a quality experience;
- Facilitate, monitor, and evaluate educational activities for youth and chaperones;
- Set up, organize and clean program areas at the beginning and end of each session;
- Report on supply needs and group behavior to the Director of Education;
- Help to maintain a safe, clean, and welcoming environment which includes reporting all safety issues to appropriate personnel and monitoring proper use of the facilities throughout the program;
- Build strong, collaborative relationships internally with education and youth encampment staff, and externally with youth, group leaders, and community members;
- Attend training sessions and program meetings as scheduled;
- Complete additional duties as assigned.

### **Qualifications:**

- At least one year of teaching experience in a formal or informal education setting and/or one or more years of comparable experience;
- A dynamic and engaging teaching presence;
- An enthusiasm and interest in working with children;
- Background in military, history, museum studies, or education a plus;
- Strong oral and written communication skills, with attention to detail;

- Organized, creative, and flexible self-starter able to work as part of a team as well as independently;
- Ability to stand for extended periods of time, ascend/descend stairs, and lift and/or carry up to 25 pounds unassisted.

**Compensation:**

- Youth Encampment Educators will be compensated at an hourly rate of \$15;
- Part-time employees are not eligible for benefits;
- The Buffalo Naval Park is an Equal Opportunity Employer.

**To Apply:**

- Please send a resume and cover letter to [education@buffalonaivalpark.org](mailto:education@buffalonaivalpark.org) with *Youth Encampment Educator* in the subject line.
- No phone calls please. Qualified applicants will be contacted to schedule an interview.
- Applications must be received by August 28, 2019.