



Council on  
the Arts



Preservation  
League of NYS



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## TECHNICAL ASSISTANCE GRANT (TAG) PROGRAM

*A signature grant program of the New York State Council on the Arts  
and the Preservation League of New York State, with additional support from the Hudson River  
Valley National Heritage Area/Hudson River Valley Greenway*

### GUIDELINES FOR 2019

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*Technical Assistance Grants are now available to eligible not-for-profits and municipalities. The Technical Assistance Grant (TAG) program is a signature grant program of the New York State Council on the Arts (NYSCA) and the Preservation League of New York State, with additional support from the Hudson River Valley National Heritage Area/Hudson River Valley Greenway. This program provides support for consulting projects that preserve New York State's cultural and historic resources. The grants will support professional services of architects, engineers, and other design and preservation professionals working with not-for-profit groups and municipalities to preserve their buildings, structures, and other resources that serve an arts and/or cultural function.*

**Please note that you first must discuss your project with the Preservation League before you can receive an application. Applications are not available online. Please call the Preservation League at (518) 462-5658 x 10 to discuss your project and receive an application.**

#### ***Who is eligible to apply?***

Not-for-profit, 501(c)(3) arts/cultural groups and municipalities managing an arts/cultural facility only. Please note that state agencies, groups that steward state-owned buildings, NYS-owned sites, religious institutions, school districts, and private property owners are ineligible for this program. Prior grant recipients must have successfully completed their funded project to qualify for future grants. *Eligible groups may apply for only one project per grant cycle. The applicant group **must be the owner of or have at least a 6 year lease on the resource that is the subject of the TAG application.** Structures owned by private individuals but leased by not-for-profit groups or municipalities are ineligible for this program.*

#### ***What project types can receive TAG support?***

The applicant group may apply for short-term, discrete projects that advance the preservation of historic sites, museums, arts facilities including opera houses and theaters, and other culturally important institutions that are located in historic buildings and structures that are open to the public. These professional studies include:

1. Building Condition Surveys
2. Engineering/Structural Analyses
3. Feasibility/Reuse Studies
4. Specialized Conservation Studies

Please note that this program **cannot** fund architectural plans and specifications, schematic designs, or construction documents.

*The Technical Assistance Grant (TAG) Program is made possible by the New York State Council on the Arts (NYSCA) with the support of Governor Andrew M. Cuomo and the New York State Legislature. Additional support for the TAG program is provided by the Hudson River Valley National Heritage Area/Hudson River Valley Greenway for projects in the National Heritage Area.*

### ***How can the TAG funds be used?***

TAG is intended to support the direct costs of carrying out the types of projects described above. These can include: consultant fees, in-state travel, photography, report production costs, and other associated expenses. Grant funds cannot be used toward applicant staff time or overhead costs.

### ***What is the maximum grant award?***

Grant amounts will not exceed \$4,000 and the total cost of the applicant's project may not exceed \$5,000.

### ***Is a financial match required?***

Yes. Each applicant must provide 20% of the total project cost in the form of a cash match. In-kind services do not count toward the match requirement.

### ***When are applications due?***

The 2019 submittal deadline is **Monday, September 30, 2019.**

### ***How are the applications evaluated?***

Technical Assistance Grant applications are evaluated based on the model of our partner organization, the [New York State Council on the Arts](#). An independent review panel scores applications on three criteria:

1. Historic Preservation and Project Excellence
  - architectural and historic significance of the building, landscape or area
  - appropriateness of the project budget and consultant(s)
  - likelihood that significant restoration or planning work will result
2. Fiscal and Managerial Competence
  - applicant's ability to carry out the project within a stated schedule
  - applicant's ability to raise sufficient funds to complete the project
  - how this project fits with the applicant's long-term or strategic plan
3. Service to the Public
  - arts and cultural public programming
  - public programs meeting a community need
  - local project support

### ***When will applicant groups be notified of the results?***

Applicants will be notified by post within six weeks of the application deadline. The successful applicant must:

1. Complete a contract with the Preservation League.
2. Provide a signed contract with the consultant before TAG funds can be released.
3. Complete their project within six months of the contract date. Please submit one bound copy of the final product to the Preservation League of New York State at 44 Central Avenue, Albany NY 12206 in order to close the grant process.

If your organization and your project meet the guidelines, please contact League staff to discuss your potential application. Prospective applicants **MUST** first discuss their potential project with the appropriate League staff person, applications are not online.

Frances Gubler, Manager of Technical and Grant Programs | (518) 462-5658 x 10 | fgubler@preservenys.org

The Preservation League of New York State invests in people and projects that champion the essential role of preservation in community revitalization, sustainable economic growth and the protection of our historic buildings and landscapes. We lead advocacy, economic development and education programs across the state.