

As promised, here are links to the great publicly available materials from the NY Attorney General's office, and more...

If you need to find your articles of incorporation ("founding document"):

<https://www.dos.ny.gov/corps/index.html>

The mandatory contents of your Articles are listed here:

https://www.charitiesnys.com/pdfs/how_to_incorporate.pdf

If you need to check the required content of your bylaws (remember, the IRS, your accreditor, or culture may call for more!):

<http://public.leginfo.state.ny.us/lawssrch.cgi?NVLWO>:

But it is best to consult an attorney so your bylaws not only have the up-to-date requirements, but also facilitate your operation as an organization!

If you want to see what should be in your investment policy per NYMIFA:

<https://www.charitiesnys.com/pdfs/nypmifa-guidance2011.pdf>

If you want to help people think about financial controls:

https://www.charitiesnys.com/pdfs/Charities_Internal_Controls.pdf

Conflict of Interest policy information is here:

https://www.charitiesnys.com/pdfs/Charities_Conflict_of_Interest.pdf

Whistleblower policy information is here:

https://www.charitiesnys.com/pdfs/Charities_Whistleblower_Guidance.pdf

As the guidance says: There are many sample whistleblower policies publicly available. However, any sample whistleblower policy should be used for guidance only. No sample policy can be appropriate for all nonprofits. Each nonprofit is cautioned to tailor its whistleblower policy to its own needs and risks.

If you need to warn people about the dangers political activity can pose for your 501(c)3 status:

https://www.charitiesnys.com/faqs_political_new.html

If you are going to hire a fundraising counsel or professional fundraiser:

<https://charitiesnys.com/pdfs/Hiring%20a%20Professional%20Fundraiser.pdf>