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**Chief Executive Officer**

**Explore & More Children’s Museum**

Explore & More Children’s Museum is seeking a Chief Executive Officer (CEO) to lead the growing not-for-profit organization. The Explore & More mission is to provide a fun environment for play and learning through hands-on exhibits, activities and programs that inspire creativity, curiosity and imagination.

The CEO will oversee the organization’s transition from a 6,000 sq. ft. facility in East Aurora, NY to a new 40,000 sq. ft. waterfront location in Buffalo, NY with an annual budget of just over $3 million dollars. As a result, the population served will grow from 60,000 to 250,000 people annually and staffing will increase from 10 to 40 employees with an expanded volunteer staff. Reporting to the Board of Trustees, the CEO will be responsible for building partnerships and collaborations in the community and identifying and securing funding opportunities to support the transition.

The ideal candidate will be a strong leader and manager with a passion for education and improving the lives of others. A strategic thinker and effective problem solver, the CEO must have experience defining organizational structure and putting operational mechanisms in place, as well as building and growing high-performing teams. Strong business acumen to enable ongoing earned income potential along with internal and external relationship building skills are necessary for success.

Position requirements:

* Bachelor’s degree or higher
* Passion for Explore & More’s mission
* Collaborative leadership style
* Strong written and verbal communication skills
* Strategic thinking
* Business and financial acumen
* Ability to build relationships internally as well as in the community
* Experience working with Boards, preferred
* Knowledge of early childhood education *a plus*

Qualified candidates may their submit resume and cover letter to Tina Zinter-Chahin, Vice Chair, Board of Trustees Explore & More Children’s Museum at tzinter-chahin@exploreandmore.org. To learn more about Explore & More Children’s Museum, please visit <http://exploreandmore.org/>